

Payment and Bank Wire Instructions

You may pay your application fee, visa fee, tuition and other school expenses by credit card [VISA, MasterCard], and/or bank wiring. We **do not** accept cash unless it is paid by you or your financial sponsor in person at the LCJ Administrative Office.

To pay by credit card, please call the LCJ Administrative Office at +81-3-3225-0425.

Bank Wire Routing Information

Bank Name	The Bank of Tokyo-Mitsubishi UFJ, Ltd.
Branch Name	Takatanobaba
Account Number	Ordinary Account, 1218916
Account Name	Lakeland Daigaku (note: account name is NOT “Lakeland College”)
SWIFT CODE	BOTKJPJT (the bank will charge additional fees for the wire transfer)

Please note: Your account balances must be paid in full by the first day of classes each term unless special arrangements have been made in the Administrative Office. Failure to do so may result in your being removed from classes, as well as terminate your student visa.

If you intend to make payments with a credit card, be sure to notify your credit card company of your leaving your country of residence, and that you will be making withdrawals / payments internationally.

You are encouraged to travel with hard currency to be exchanged for Japanese Yen upon your arrival. The amount should cover any incidental travel costs you may incur, should you have problems with your credit card.